

VILLAGE OF SOUTH BARRINGTON

30 South Barrington Road
South Barrington, IL 60010

PUBLIC WORKS COMMITTEE MINUTES

MONDAY, AUGUST 29, 2013

AT 3:00 P.M.

CALL TO ORDER

At 3:07 p.m. Chairman Kerman called the meeting to order at the Village Hall.

ROLL CALL

Committee Members present: Chairman Kerman, Trustee Abbate, and Trustee Matuska

Others present: Village President McCombie, Frank Hillegonds - Groot Industries

Staff present: Administrator Masciola, Engineer Ambrose

APPROVAL OF PUBLIC WORKS MEETING MINUTES OF JULY 29, 2013

A **MOTION TO APPROVE MINUTES OF JULY 29, 2013** was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

MANHARD CONSULTING, LTD. – Sewer and Water System Monthly Update

Administrator Masciola gave an update and said the Water Treatment Plant High Service Pump Check Valves need repair at a cost of \$2,400.00. One valve is non-functional and the other is worn. Terry Grom was instructed to schedule the repair.

AGENDA ITEMS

1) Village Hall Site Utilities Improvements Contract with Phoenix and Associates

The Administrator and President McCombie have been reviewing a contract for Village Hall Expansion Site Utilities including a new detention area west of the creek, fire suppression lines, storm sewer lines, etc. The cost is currently at \$513,000.00, roughly 10% under the Engineer's cost estimate. This work is part of the MWRD permit. Phoenix and Associates will be reimbursed for engineering and brush clearing fees they have paid. Additional work projects will be bid for best pricing. The Village Attorney is working on the Builder's Risk Policy.

2) Village Hall Site Utilities Improvements Construction Engineering Services Work Order

The Administrator said this Work Order would be for construction engineering, roughly nine (9) weeks of inspections to oversee the work, reviewing Contractor's requests for payments, etc. and includes collecting utility features for the Village's GIS layer. The Committee discussed full and part-time inspections, bidding and waiving of bids, etc. Engineer Ambrose will work up a part-time inspection Work Order (4-5 hours, 5 days a week) not to exceed \$34,500.00.

A MOTION TO DIRECT THE VILLAGE ENGINEER TO PREPARE A REVISED CONSTRUCTION ENGINEERING SERVICES WORK ORDER TO BRING TO THE VILLAGE BOARD ON SEPTEMBER 12, 2013 NOT TO EXCEED \$34,500.00 was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

3) Municipal Waste Service Agreement with Groot Industries, Inc.

Frank Hillegonds joined the Committee. The Administrator reviewed residential collection rates, recycling cart costs and SWANCC disposal savings. Groot is proposing to freeze the current rate through April 30, 2015. The collection rate freeze of \$0.55 per unit and the incorporation of the \$0.85 recycling cart will result in a \$0.30 increase to the resident's rate or 1.7%. SWANCC Executive Director David Van Vooren, contacted the Administrator asking about Village interest in a recycling cart purchasing grant program. The Administrator gave details of the grant program. He also said due

to debt service bonds on the transfer station dropping off in May 2015 SWANCC, costs would be reduced.

Trustee Stagno arrives at 3:26 p.m.

4) Street Pole Refurbishing Discussion

Trustee Matuska thanked the Building Officer for his guidance throughout the Village. He discovered many street poles have up to 30% total movement and doubts they would hold larger signs in a strong wind. He thinks street poles with concrete bases would hold the new larger signs. Discussion ensued on pole base options.

The Administrator had a phone conversation today with Andrew Bergholz, V.P. of Sales at Tapco, regarding faulty powder coating of current street poles. He has agreed to work with the Village and asked for pictures and a purchase invoice number to track the product. Certain invoices will be forwarded to the Administrator and he will invite Mr. Bergholz to visit in person.

A MOTION TO ELIMINATE NEW LARGER STREET SIGNS AND INSTALLATION OF STREET POLES FROM THE 2013 SOUTH BARRINGTON ROAD PROGRAM was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

5) Street Sign Discussion

Discussed in Agenda Item #4.

6) Village Signs Management Program Work Order

Engineer Ambrose explained different aspects of the Work Order. President McCombie wants the Administrator to contact Mark Lattner and inquire about Village sign plan information in electronic form.

A MOTION TO RECOMMEND THE VILLAGE BOARD AUTHORIZE BAXTER & WOODMAN ENGINEERS VILLAGE SIGNS MANAGEMENT PROGRAM WORK ORDER was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

7) Toll Brothers Bond/Letter of Credit Reductions – Phase 2 Unit 1, Phase 2 Unit 2, Phase 1 (Phase 3, Regency), Phase 1 Landscaping

The Administrator handed out two letters dated August 29, 2013. He proceeded to give details on Engineer Ambrose's recommendations. The Administrator will need to meet with Village Landscape Architect Ann Viger to discuss replacement trees.

A MOTION TO BRING THE VILLAGE ENGINEER'S BOND/LETTER OF CREDIT REDUCTION RECOMMENDATIONS FOR THE WOODS OF SOUTH BARRINGTON TO THE VILLAGE BOARD AT THE SEPTEMBER 12, 2013 MEETING was made by Trustee Abbate. Trustee Matuska seconded the motion. Motion passed by unanimous vote.

8) 2013 Sanitary Sewer Improvements – Bartlett Road Force Main – Air Release Vault Design Work Order

Engineer Ambrose recapped recommendations from the Sanitary Sewer and Force Main Analysis Report, specifically the need for four (4) new air release vaults along the Bartlett Road Force Main determined by the results of the SmartBall investigation. When the air release vaults are installed, additional testing can be performed on the force main. The Committee discussed further televising. EPA & MWRD permits will be needed for this project. In the spring of 2014 Bartlett Road will be completely closed and I-90 bridge work will begin.

A MOTION TO RECOMMEND THE VILLAGE BOARD AUTHORIZE THE BARTLETT ROAD FORCE MAIN - AIR RELEASE VAULT DESIGN WORK ORDER was made by Trustee Matuska. Trustee Abbate seconded the motion. Motion passed by unanimous vote.

9) 2013 Snow Removal Salt Costs

The Administrator said the Village needs to secure 2013-2014 season salt rates. He will also ask for rates for the 2014-2015 season. If prices are satisfactory to the Committee, the information would be forwarded to the Village Board as an amendment to the current Plote Snow Removal contract.

10) Bartlett Road Improvement – Avalon Property – Lift Station Driveway Access

The Administrator handed out a review memo from Engineer Ambrose dated August 28, 2013. He highlighted the points noted; i.e. concrete median placement, aggregate sub base and auxiliary gate posts. The Committee discussed how these issues affect the Village's service drive to the Lift Station. The Administrator will contact Manhard Consulting and ask if the auxiliary gate is necessary.

11) Dry Hydrant Discussion

Topic deferred to the next Public Works meeting.

STAFF REPORTS

Building Officer

None

Village Engineer – Baxter & Woodman Engineering

1) Monthly Update

Engineer Ambrose said a contractor has extra concrete and asked if there were additional concrete needs in the Village. Building Officer Ray Wolfel arrives at 5:43 p.m. Mark Dachsteiner or Brad Stoecker will inspect Terra Vita Subdivision for possible concrete patch work needed.

Village Administrator

None

NEW BUSINESS

1) Discuss of Emergency Management Equipment to Assist Residents with Flooded Basement
Tabled

2) Assistance Available to Improve Energy Efficiency in Public Buildings

The Administrator explained a grant program available to help local governments update public facilities to improve efficiency and save money. Applications are due by October 31, 2013.

OLD BUSINESS

1) Food Service Establishment (FSE) Ordinance

Engineer Grieves sent an email asking to set up a meeting to go over the FSE Ordinance and discuss next steps for the Village. The Administrator recapped reasons for this Ordinance.

The next regular Public Works meeting will be September 26, 2013 at 2:00 p.m. FSE Ordinance meeting with Engineer Grieves will be September 19, 2013.

Engineer Ambrose stated that the Village would not be doing a Supplemental Drainage Program this fall, as previously decided. It will be joined to next year's road program.

ADJOURNMENT

At 6:10 p.m. Trustee Abbate made a motion to adjourn, seconded by Trustee Matuska.

Motion passed by unanimous vote.

Respectfully Submitted,
Marcia Landin
Village Secretary