

## Village of South Barrington

### FINANCE COMMITTEE

APRIL 8, 2013

### MINUTES

#### **CALL TO ORDER**

The meeting was called to order by Committee Chairperson McCombie 2:20 p.m.

#### **ROLL CALL**

Members present: Chairperson McCombie, Trustee Guranovich, Trustee Kerman

Others present: Village President Munao, Trustee Abbate, Trustee Matuska, Trustee Stagno

Staff present: Police Chief Deegan, Deputy Police Chief Cordell, Executive Secretary Hooker, Finance Officer Bodie, Administrator Masciola

#### **AGENDA ITEMS**

##### Reservation of 2013 Volume Bond Cap

A draft Ordinance reserving and authorizing the transfer of volume cap in connection with private activity bond issues and related matters for 2013 was discussed. A total allocation of \$435,670.00 has been reserved by the State for the Village. A motion was made by Trustee Abbate and seconded by Trustee Kerman to send the draft ordinance to the Village Board for approval at the April 11, 2013 meeting. Voice vote – all ayes. Motion carried.

##### Review of Public Works Draft FY 2013/14 Budget

The Public Works Draft FY 2013/14 Budget was discussed by Committee members. Chairperson McCombie highlighted the Emerald Ash Borer (EAB) activities and the need to conduct a tree survey and implement a parkway tree replacement program with diversification of parkway trees.

##### Review of Draft FY 2013/14 Budget

A preliminary draft of the upcoming fiscal year budget was presented to Committee members and discussed in detail. General Fund revenues and expenditures were discussed. Chief Deegan stated the Police budget needs to be discussed by the Public Safety Committee. President Munao explained the budget expenditure request for the Emergency Management program. A motion to accept and present the Preliminary FY 2013/14 budget at the April 11, 2013 Village Board meeting was made by Trustee Kerman and seconded by Trustee Guranovich. Voice vote – all ayes. Motion carried.

##### Policy Discussion – Emerald Ash Borer Tree Fund

Administrator Masciola stated the EAB cash reserve account established last year needs review each year for the purposes of recommending future allocations for the treatment, removal or replacement of Ash trees infected with the EAB disease.

##### Copier Lease Agreements for Village Hall and Police Department

Executive Secretary Hooker and Deputy Police Chief Cordell provided a recommendation to Committee members to accept the Konica Business Solutions proposals for two copier leases to replace the copiers in the Police Department and the Village Hall. Executive Secretary Hooker explained the details of the copier leases and stated a comprehensive comparison of proposals

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from five vendors was completed. She explained both leases will have a thirty-six (36) month term. A motion was made by Trustee Guranovich and seconded by Trustee Kerman to accept the staff recommendation and send the Konica Minolta Business Solutions copier lease agreements to the Village Board for approval at the April 11, 2013 meeting. Voice vote – all ayes. Motion carried.

### Review of 2013 Village Insurance Program Renewal with Arthur J. Gallagher Risk Management Services, Inc.

The Committee members discussed the 2013 Village Insurance Program Renewal. Arthur J. Gallagher Risk Management Services, Inc. has provided insurance coverage to the Village for several years. Administrator Masciola noted the renewal proposal included a decrease of approximately seventy-three hundred (\$7,300.00) dollars over the prior year premium. A motion to present a resolution authorizing the acceptance of the proposal of insurance from Arthur J. Gallagher at the April 11, 2013 Village Board meeting was made by Trustee Guranovich and seconded by Chairperson McCombie. Voice vote – all ayes. Motion carried.

### FY 2013/14 Computer Upgrade

Administrator Masciola presented a memo explaining the need to include an allocation in the FY 2013/14 budget for the replacement of the Village Computer Server. He explained a quotation was obtained from the Village's computer consultant and recommended an allocation of \$18,700.00 be included in the budget for the replacement of the server. A motion was made by Trustee Guranovich and seconded by Trustee Kerman to accept the staff recommendation and include an allocation of \$18,700.00 in the FY 2013/14 budget for the replacement of the Village Computer Server. Voice vote – all ayes. Motion carried.

### Water and Sewer Capital Projects

The Committee members discussed potential water and sewer capital projects to be funded from the FY 2013/14 budget. The projects discussed include additional testing of the sanitary sewer force main, additional relining and the installation of additional air relief valves.

## **STAFF REPORTS**

Village Administrator – No Report

**CLOSED SESSION** - None

**OLD BUSINESS** - None

## **NEW BUSINESS**

Trustee Matuska inquired about electrostatic painting for the street sign poles and stated he knows of a firm that could provide these services. Trustee Guranovich requested the light at the front entrance of the Village Hall be repaired.

**ADJOURNMENT** - A motion for adjournment was made by Trustee Guranovich and seconded by Trustee Kerman. Voice vote – all ayes. The meeting adjourned at 4:10 p.m.

Respectfully submitted by Village Administrator, Mark C. Masciola