

VILLAGE OF SOUTH BARRINGTON
30 South Barrington Road, South Barrington, IL 60010

PUBLIC WORKS COMMITTEE MINUTES
WEDNESDAY FEBRUARY 6, 2013 – 9:00 A.M.

CALL TO ORDER

At 9:02 a.m. Chairperson McCombie called the meeting to order at the Village Hall.

ROLL CALL

Committee Members present: Chairperson McCombie, Trustee Abbate, and Trustee Kerman

Others Present: Village President Frank Munao and Trustee Matuska

Staff present: Administrator Masciola, Engineers Ambrose & Grieves, Richard Leber of Manhard Consulting

APPROVAL OF MINUTES OF DECEMBER 11, 2012

A **MOTION** TO APPROVE MINUTES OF DECEMBER 11, 2012 CHANGING LINE FIVE UNDER MANHARD CONSULTING, LTD FROM "...ARBORETUM HAS NEVER..." TO "...ARBORETUM HAS EVER..." was made by Trustee Kerman. Trustee Abbate seconded the motion. Motion passed.

MANHARD CONSULTING, LTD. – Sewer and Water System Monthly Update

Rick Leber said the exhaust fans and lights in the valve vault at the Bartlett Road Lift Station are corroded and need to be replaced. He also said the Muffin Monster sounds like the bearings are failing. The Administrator said there is still a maintenance bond on the Muffin Monster from its replacement in December 2011 and will look into the details. Manhard Consulting will secure price quotes for replacement work on fans and lights.

Engineer Grieves and Building Officer Wolfel arrived at 9:08 a.m. Trustee Stagno arrived at 9:15 a.m.

AGENDA ITEMS

1) **Sanitary Sewer Televising – Draft "Smartball" Report**

Engineer Grieves distributed the Draft "Smartball" Report to the Committee and began a slide summary presentation. She finished with recommendations for the Village's next steps. The Administrator asked Engineer Grieves to prepare the final Sanitary Sewer and Force Main Analysis Report. She will also procure two (2) prices for testing the wall thickness of the sanitary sewer pipe.

2) **2012 Sanitary Sewer Rehabilitation Project Update**

The Administrator summarized the rehabilitation project for the new Trustees. Insituform Technologies final total is lower than the contract amount because one (1) manhole had been previously lined. Their invoice will be submitted for payment at the February Village Board meeting. Engineer Grieves will find information on water mains made out of HDPE for Chairperson McCombie.

3) **Village Enclave/Autumn Leaves Water Study Cost Allocation**

The Administrator said the Village Enclave developer is requesting the Committee reconsider having the Water System Study costs allocated on the basis of population equivalents (P.E.'s) between Autumn Leaves Memory Care and The Village Enclave Subdivision rather than acreage. Discussion ensued.

A **MOTION** TO RECOMMEND THE VILLAGE BOARD APPROVE WATER SYSTEM STUDY COSTS ALLOCATED BETWEEN THE AUTUMN LEAVES AND VILLAGE ENCLAVE DEVELOPMENTS ON THE BASIS OF POPULATION EQUIVALENTS was made by Trustee Abbate. Trustee Kerman seconded the motion. Motion passed.

4) **Repair of Folding Stop Signs at Various Intersections**

Chief Deegan joined the meeting and informed the Committee that various folding stop signs at county & state intersections are in need of repair. Engineer Ambrose explained that IDOT does not favor putting up stop signs

at their intersections. Chief Deegan stated there is no law requiring folding stop signs. Discussion commenced. The Committee decided the stop signs would be removed.

A **MOTION TO REMOVE FOLDING STOP SIGNS AT VARIOUS COUNTY AND STATE INTERSECTIONS IN SOUTH BARRINGTON** was made by Trustee Abbate. Trustee Kerman seconded the motion. Motion passed.

5) Authorize Village Engineer to Advertise for 2013 Road Improvement Program Bids

Engineer Ambrose initiated discussion on issues included in the 2013 Road Program. Chairperson McCombie recapped street sign requirements to be included in the Road Program. The Building Officer will communicate with Windemere, Crabtree Trails and South Barrington Lakes Subdivisions about street signs to be included in the Road Program numbers. Concrete curbs are not standard. Seed, rather than sod, will be used for restoration. Engineer Ambrose will get a unit price for removal of the guardrails in Willow Bay Subdivision. He finished saying bids will be opened March 5th, awarded at the Village Board meeting on March 14th and construction can begin the end of April 2013.

A **MOTION TO RECOMMEND THE VILLAGE BOARD AUTHORIZE THE VILLAGE ENGINEER TO ADVERTISE FOR BIDS FOR THE 2013 ROAD IMPROVEMENT PROGRAM** was made by Trustee Abbate. Trustee Kerman seconded the motion. Motion passed.

6) Resolution to Designate Witt Road as a Federal Aid Urban (FAU) Road

The Administrator informed the Committee that South Barrington is a member of the Metropolitan Mayors Caucus through the Northwest Municipal Conference. President Munao asked Engineer Ambrose to explain obligations attached to the FAU designation. Discussion and questions ensued. Engineer Ambrose will research certain particulars and bring the information back to the next Public Works meeting.

7) Village Street Signs - Amendment to Village Code 11-3-6 Regarding Street Sign Design Standards

The Administrator said an amendment to the Ordinance is required to adopt the new larger street sign standard. The Committee wants to implement a new pole standard, as well. This information will be brought to the next Public Works meeting.

8) Village Parkway Trees – Amendment to Village Code 7-3-1 and 7-3-3 Regarding Parkway Tree Planting, Removal and Set Back Standards

This item is deferred to the next Public Works meeting.

9) Parkway Tree Removal Application Form

The Administrator directed attention to the revised form in the packet. The Committee discussed modification needed on the application form and in the ordinance that will accompany the application. The changes include Village notification before trees are removed and after they are planted, work to be done by insured contractors, and J.U.L.I.E. locates. Discussion will continue at the next Public Works meeting.

10) Tree Removal Request for Proposals

Affordable Trees tree inventory reflects 66 dead trees in the Village parkway, 53 being Ash Trees. In addition, 265 Ash Trees were not treated and will eventually die. The Committee decided to go out for bids. At the next Public Works meeting they will review a Tree Removal Proposal Bid Packet and refer it to the Village Board for approval at the March Village Board meeting.

STAFF REPORTS

Building Officer

1) Sunset Road Bridge – Repair Estimate

Tom Doomis prepared an estimate for aesthetic repairs. Trustees will take a look at the condition of Sunset Ridge Farms Bridge and the Committee will discuss this item further at the next Public Works meeting.

2) Notice to Residents Regarding Culvert Maintenance

The Committee discussed the use of a form letter by the Building Officer to notify residents of standard maintenance issues. A Village wide newsletter was also discussed.

3) 17 Watergate

The Committee discussed this item in the 2013 Road Improvement Program discussion.

Village Engineer – Baxter & Woodman Engineering

1) Final Pavement Management Report

Chairperson McCombie said the report looks good. The Administrator confirmed the CD was received.

2) GIS Training

Dates for GIS training need to be determined. The Administrator, Building Officer, Executive Secretary and Trustees will be notified of the date.

3) Monthly Update

Toll Brothers wants to begin work on the water main and storm sewer for Phase 3 of the Woods Subdivision beginning February 18, 2013. Engineer Ambrose estimates necessary inspections to be approximately three (3) half days a week at a cost of roughly \$12,500.00.

Village Administrator

1) 2012 Road Improvement Program Letter of Acceptance

Chairperson McCombie's signature is needed on this letter and then it will be sent to the Illinois Department of Transportation to close out the files.

2) Metropolitan Mayors Caucus (MMC) Emerald Ash Borer

An application was submitted to the MMC regarding the Emerald Ash Borer Municipal Grant Program. The Administrator described details of this grant and said the Village is requesting one for \$21,000.00 under the Technical Assistance category. Discussion will continue at the next Public Works meeting.

3) FY 2013-2014 Public Works Budget

This item will be discussed at the next Public Works meeting.

NEW BUSINESS

None

OLD BUSINESS

1) Food Service Establishment (FSE) Draft Ordinance

Engineer Grieves had a phone call with Millrose Restaurant. They have two (2) wells and two (2) treatment systems; ION Exchange softening and Reverse Osmosis. They do chlorinate and she is waiting to receive requested data. This information is key to determining the Village's next steps. A meeting will be scheduled to discuss specific aspects of the Draft FSE Ordinance.

The next Public Works meeting will be held Thursday, March 7th at 1:00 p.m.

ADJOURNMENT

At 12:29 p.m. Trustee Kerman made a motion to adjourn, seconded by Trustee Abbate.

Motion passed.

Respectfully Submitted by
Marcia Landin, Village Secretary